

Privacy policy of LGA for the processing of inquiries, the preparation of offers and the fulfillment of orders.

Dear Customers,

In order to process your inquiries, prepare offers and, if applicable, fulfill your orders, it is indispensable that we receive personal data from you for this purpose (e.g. names of contact persons) or collect such data ourselves in the course of our work (e.g. in inspection checklists or meeting minutes, in photo documentation with unavoidable secondary information, e.g. in the background of the image). For this reason, we must inform you about the following facts in accordance with the European General Data Protection Regulation:

Name and contact details of the data controller and the company data protection officer

This privacy notice applies to data processing by LGA Landesgewerbeanstalt Bayern KdöR and its subsidiary LGA Bautechnik GmbH (both hereinafter referred to without distinction as LGA),

Tillystraße 2, 90408 Nürnberg; Email address: Iga@lga.de;

Tel.: +49 911 81771-0.

The company's data protection officer can also

be contacted at this address, by email: datenschutz@lga.de or telephone on +49 911 81771-283

2. Collection and storage of personal data as well as type and purpose and its use

Data collection and data processing is carried out exclusively and only to the extent necessary for the fulfillment of the contract, the legal basis for this is Article 6(1)(b) of the GDPR. With your inquiry, we collect:

- Identity data such as title, first name, last name
- Address data such as email address, address, telephone number, possibly fax number
- Data to clarify responsibilities such as function or role in the project
- Information necessary for an offer preparation or order processing

Your personal data may be provided by an authority, by you as the customer or by authorised individuals within your project organisation.

Personal data may be provided by an authority, by you as the client yourself or, within the framework of your project organization, by persons commissioned by you.

Data is collected

- to identify you as our client;
- to be able to advise you appropriately;
- to be able to fulfill our order;
- to correspond with you;
- to bill you for our services;
- to clarify liability claims

Order data including related personal data will be archived by us for a period of 10 years after the order is concluded and will then be subject to regulated deletion or destruction.

3. Joint responsibility towards third parties

When commissioning expert opinions and also in the case of proceedings for the preservation of evidence, we may also receive an order from you to collect data from third parties. In this case, we are not an order processor as defined in the GDPR. We will refer data protection inquiries from this third party to you as the client of the proceedings unless another agreement on joint responsibility is reached between us



4. Transfer of data to third parties

A transfer of personal data to third parties for purposes other than those listed below will not take place:

- As required for order processing under Art. 6
 para. 1 lit. c GDPR, personal data will be shared
 with third parties. This includes data exchange
 with planning or project participants and authorities.
- In specific cases, subcontractors commissioned by us may have access to your data (e.g., IT companies for the maintenance of our business software). These cases are secured by technical and organizational measures.
- For orders to verify stability certificates, the BVS Evaluation and Billing Office of the Expert Examiners for Bavaria GmbH at the Chamber of Engineers-Bau, Schlierseestr. 73 in 81539 Munich, Tel: 089-929276-0, may be involved for determining the basis and billing of the examination fee.
- For our digital inspection services, it is necessary to process your data in the Visoplan software and the Open Telekom Cloud (OTC) through our processor Visoplan GmbH. This processor hosts the data either via OTC or Leaseweb. The cooperation between LGA and Visoplan GmbH and the involvement of OTC and Leaseweb is regulated by contractual agreements for order processing. Within this framework, server locations are restricted to the European Economic Area, ensuring no data transfer to non-European countries.

5. Data subject rights

- You have the right to request information about the data we have stored about you and, if the data is incorrect, to request that it be corrected or, if the data is stored inappropriately, that it be deleted
- Furthermore, you can revoke any consent given to us at any time in accordance with Art. 6(1)(a).
- In accordance with Art. 20 of the GDPR, you have the right to demand data transfer for personal data transferred to us.
- For this purpose, you can contact our data protection officer by email at datenschutz@lga.de or by mail at

Data protection Officer LGA Landesgewerbeanstalt Bayern Tillystraße 2 90431 Nuremberg

Furthermore, according to the GDPR, you also have the right of appeal to the competent supervisory authority if necessary

Last updated: September 2024